

FAQ - EXHIBITORS

- **Is there an Exhibitor Guide?**
 - Yes, you need to download the guide on this page and take note of the Sheraton conditions. :
 - <https://legrandrendezvous.ca/guideexpostant/>

-Can I reserve my booth larger than shown on the plan?

- Yes, depending on availability, we can offer space for a very large booth. Contact Pierre Lachapelle 514 591-3189 or by email direction@aqie.ca to discuss your needs.

-What type of flooring does the Salon offer?

- The floor is covered with carpet (see pictures at the bottom of the page). If your equipment can damage the carpet, you must provide a carpet pad to protect the existing one. Contact DEE, Dianne Lachance 514 - 646 -2251 if necessary.

-Where can I get a rigid or flexible kiosk with all the accessories?

- You will find on this page the suppliers accredited by the Show:
 - <https://legrandrendezvous.ca/guideexpostant/>

- What exactly does the Salon provide for my booth space?

- Unless otherwise specified by you to DEE (Dianne Lachance 514 - 646 -2251) your space includes curtains according to the size of your rented space.

Chaque espace inclus rideaux de fond et côtés

- 1 mur de fond de 8' de haut par la largeur de votre kiosque
- 2 murs de côté de 3' de haut par la largeur de votre kiosque
- 1 poubelle + sacs

NON REQUIS SI VOTRE KIOSQUE A UN MUR DE FOND RIGIDE

Veillez l'indiquer sur le formulaire de commande.



• Can I exhibit with very large equipment?

- The convention center may limit the display of very large equipment due to limitations on electrical voltage and/or access to your booth.
- However, the following voltages are available: **120- 240 and 600 volts**. To obtain the required electrical source for your booth, contact **Nancy Sarrazin at 450-687-8012**.

- You must also bring your own carts to transport your equipment. See Sheraton's exhibitor guide for the measures to respect. Click [HERE](#)
- **Am I responsible for my electricity?**
 - **Yes**, each exhibitor must request the power supply according to their needs. Contact Nancy Sarrazin of Saint-Martin Électrique at 450-687-8012.
- **Can I store my booth after the show?**
 - No storage, unless by special agreement with the Sheraton Laval, will be tolerated after the dismantling date. Failure to comply with this measure **will result in a fee of \$1,000/day**. Sheraton Laval is not responsible for the loss or theft of any material.
- **Display: Can I hang materials and/or displays from the ceiling?**
 - **NO**. Due to the special conditions at the Sheraton, it will not be permitted this year to suspend the ceiling display.

- Internet access: Do exhibitors have access to the internet?

- Internet is not included in the showroom. However, for a fee applicable by the Sheraton, it is possible to have access to the internet upon request (minimum 2 weeks before the event).
- However, for the mini-conferences an internet connection is available for 1 device only.
- Internet is available in public areas.

- Do exhibitors get a special room rate at the Sheraton?

- YES, A limited number of specially priced rooms are available. See details on the website. <https://legrandrendezvous.ca/hebergement/>

- What sanitary measures are required?

- Sanitary measures are changing rapidly to allow a Salon and Banquet with a minimum of restrictions. However, since these measures are evolving, we recommend that you visit the following site <https://www.quebec.ca/sante/problemes-de-sante/a-z/coronavirus-2019/mesures-en-vigueur/activites-et-sorties/reunions-congres-ceremonies-salons-et-expositions> to know the measures in effect.

- **PERIOD OF ASSEMBLY OF YOUR KIOSK.**

The set-up time for your booth may vary depending on the area in which your booth space is located

- **see procedures for delivery of your equipment document for instructions on web site**

IMPORTANT: If you have large equipment/accessories (such as booth, cutting table, printer, LED screen etc.) and especially if your booth is located in the Laval 1-2-3 zone, you must contact the Sheraton at least 10 days prior to the show date to coordinate delivery, Roxanne Pagé at 514-653-2440 or by email rpage@sheraton-laval.com

YOUR KIOSK MUST BE READY TO WELCOME VISITORS AS OF APRIL 21, 10:30 AM

- **Can I store my booth after the show?**

No storage, unless by special agreement with the Sheraton Laval, (Roxanne Pagé) will be tolerated after the dismantling date. Failure to comply with this measure **will result in a fee of \$1,000/day**. The Sheraton Laval is not responsible for the loss or theft of any material.

- **Accessories and kiosks**

- For all your needs to rent a booth and or for your accessories such as personalized tablecloth, roll-up, [contact the 2 suppliers approved by the Show. DEE and FabrikCo](#)

FAQ - MINI -CONFERENCE

- Mini-conference: Room vs. Capacity

- The show offers its exhibitors 4 meeting rooms. The capacity of the rooms varies from 30 to 45 people in theater style (may vary if distancing is required).
- The cost is \$250 for AQIE/AQIFE members or \$275 for a 30 minute session

- Mini-conference: Do exhibitors have access to the Internet?

- For the mini-conferences an internet connection is available **for 1 device only.**

- Mini-conference: TV screen available

- You can make a PowerPoint or video presentation using a 65" smart 4k UHD screen
- For specific technical needs, you can contact **Jan Janvier at Sync Production: y.janvier@sync-productions.com**

FAQ - EXHIBITORS' BANQUET

- Reservation BANQUET

- To buy your ticket **click here** : <https://legrandrendezvous.ca/banquet/>
- **If you wish to reserve a complete table for you and your guests, for 8 people. Please contact Huguette Chartrand. cell. 514 497- 8362, B. 514 876-4176 or info@aqie.ca**

- About BANQUET

- The Exhibitors' Banquet will be held at 7:00 p.m., Thursday, April 21, at the Sheraton Laval
- You must confirm your menu choice by March 30 at info@aqie.ca to avoid additional charges. A form will be sent to you after you register for the Banquet.

- What sanitary measures are required?

- The sanitary measures are identical to those required in restaurants at the time of this event.

- **What is the recommended dress code?**
 - Evening wear

FAQ - EXHIBITION VISITORS

- NO FEE PASS **REQUIRED**

- To get a ticket as a visitor of the show [click here](#) .
- A pass fee will be charged for visitors who come to the IBC without a pass.

Do you have any questions? Ask your question to direction@aqie.ca

[cc info@aqie.ca](mailto:info@aqie.ca)



Exposure floor covering